

## WHEN DO I RENEW MY APPLICATION?

Your child will need to apply for a new bus pass if they are:

- Entering into Grade 3 or Grade 7
- Repeating a grade
- If your child has changed home address and/or school, you must notify your school immediately and arrange for a new application form to be completed and your old bus pass returned. This new form will be submitted to Surfside Buslines for assessment.

## HOW DO I REPLACE A LOST OR STOLEN BUS PASS?

Providing the student has not moved schools or home, a replacement bus pass can be arranged from your bus driver at a cost of \$15.

The driver will issue a receipt for the \$15. The receipt is to be used as a temporary bus pass until the replacement pass has been issued. The replacement bus pass will be sent to your School Administration for collection within five working days.

